



Frequently Asked Questions (FAQ's) to EDIT Student profiles

1. I am TASK registered student; I do not know my User name?

Your University hall ticket number (without Special characters like -,*,!) is your **User Name** ... Please DO NOT use any special characters like hyphen or star mark or exclamatory mark .

2. I am TASK registered student, when I log with my user name it displays as “ Invalid Username “ ?

- a. Students who have registered by paying registration fee can send email request to activate their user name along with payment confirmation number (foreg : NEFT challan number or Demand Draft number or Payment gateway transaction ID number) to invites_task@telangana.gov.in
- b. Students who are registered under non-payment or Free registration category please email your request to registrations_task@telangana.gov.in

3. I forgot my Password, how can I retrieve?

Please visit <https://www.task.telangana.gov.in/Forgot-Password> enter your **user name** and submit. TASK will process your request send the new password to your registered mobile number immediately.

4. How can I update my Mobile number and email ID ?

Please email your request to invites_task@telangana.gov.in providing your new Mobile number and email ID along with your University Hall ticket number and Registered Mobile number that you have previously used, TASK will process your request in 2 – 3 working days.

5. I have entered wrong hall ticket number, how do I change?

Please email request to invites_task@telangana.gov.in providing the University Hall ticket number that you have entered during registration process along with the correct University Hall ticket number that you intend to change. TASK will process your request in 2-3 working days.

6. I am unable to access my profile page, when I click my profile it displays TASK home page?

This happens only if the user is working on Desktop computer, please change your existing desktop resolution to 1920x 1080.

7. How do I upload my Photograph?

You can upload your photograph, however, the size of the image should be minimum of 40 KB and maximum of 2 MB only, and the permissible formats are JPG, JPEG, and PNG only

8. I would like to update my Intermediate marks, the drop down menu displays Diploma, how can I update?

This happens only if the student has chosen Diploma in the drop down menu during the registration process. To update your Intermediate marks, please email your request to invites_task@telangana.gov.in providing your University Hall ticket number, details of Intermediate marks that you intend to update. TASK will process your request in 2 -3 working days.

9. I am a B.Tech student and have semester wise education I would like to update my academic marks, however my profile page displays MBA. How can I change my academic degree to B.Tech and update my marks.

This happens only if the student has registered through bulk registration or manual process and not through online registration. Please send email request to invites_task@telangana.gov.in providing your University Hall Ticket number, TASK will process your request in 2-3 working days.

10. I am a student, how can I update Gender, Date of Birth, Collegenname, District, Caste and Mailing Address using edit option?

As a first step, please log on to <https://www.task.telangana.gov.in/Login> using your user name and password, click on EDIT button and you can update personal information like Gender, Date of Birth,Caste, Mailing address and District.

To change your college name, please write to invites_task@telangana.gov.in

11. After updating all the fields, when I click submit button, I can only the see the same page again?

This happens only if the student has registered through bulk registration or manual process and not through online registration. Please send email request to invites_task@telangana.gov.in providing your University Hall Ticket number along with complete details of fields that you intend to update, TASK will process your request in 2-3 working days.

12. I am a TPO, I forgot my User Name and Password, how could I retrieve?

Your registered TPO email ID will be your Username, to retrieve your password Logon to <https://www.task.telangana.gov.in/Forgot-Password> provide your user name and click submit. TASK will send the new password to the same registered mobile number available in our records. For any other support please email to invites_task@telangana.gov.in

13. I am a TPO, I am unable to view registered students of my college?

You will be able to view students of your college only if the students of your have registered with the correct code assigned to your college.

14 I am unable to download my TASK Registration ID Card?

This happens only if the student has registered through bulk registration or manual process and not through online registration. During the manual registration the student should have provided University Hall Ticket number, College Code, Branch, District and Year of Passing. If one of the field is not provided, you will not be able to download your TASK Registration ID card.

Please email to invites_task@telangana.gov.in with complete details of University Hall ticket number, College Code, Branch, District and Year of Passing. TASK will be process your request in 2 -3 working days.

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Telangana Academy for Skill and Knowledge
1stFloor ,AshokaRaghupathy Chambers
Opp Shopper's Stop , SP Road , Begumpet
Secunderabad – 500 016