



Rajiv Gandhi University of Knowledge Technologies

(A.P. Govt. Act 18 of 2008 & Telangana Govt. Adaptation G.O. Ms No.29 Dt.17.12.2014)

Basar (Village & Mandal), Nirmal District, Telangana State – 504107, India.

Webpage: www.rgukt.ac.in

Training & Placement Office

T&P Office/Notice/21-22/283

Date: 21st March 2022

Corporate Readiness Training Workshop - 2022 passouts

As the final year students (2022 passouts) embark on a new leg of journey as they step into corporate world after successful placements, they could be experiencing many fears and apprehensions about how to conduct themselves in the organisation, communicate well, maintain office etiquette, having Interpersonal skills, correct body language, manage stress and time effectively, etc. It is also a well-known fact that in the corporate world a significant part of an individual's success is attributed to soft skills beside the technical skills of the students. In order to make this a smoother transition for the students, the following sessions are being planned (3-day workshop, each day 2 hours, in the evenings (5 to 7 pm) tentatively.

Each session shall be of 2 hrs . The topics that will be covered are:

30th Mar (Wed): Goal Setting

31st Mar (Thurs): Corporate Culture

1st Apr (Fri): Time Management

Mrs. Preeti Agarwal, a soft skills trainer and image consultant with more than 15 years in corporate and education sector will be taking up the sessions (along with their team) (they have trained students from many institutes so far including collaboration with Telangana govt. employment exchange etc.,).

Interested final year students from all departments (2022 passouts) (Placed / yet to be placed) can register for the same.

Interested candidates are required to register in the below link by **24th March 2022**.

Registration Link: <https://forms.gle/gsQFF1Xq8jietSTr6>

Sd/-

T & P Office