



Rajiv Gandhi University of Knowledge Technologies

(A.P. Govt. Act 18 of 2008 & Telangana Govt. Adaptation G.O. Ms No.29 Dt.17.12.2014)

Basar (Village & Mandal), Nirmal District, Telangana State – 504107, India.

Webpage: www.rgukt.ac.in

Training & Placement Office

T&P Office/Notice/21-22/322

Date: 18th May 2022

JOB ANNOUNCEMENT OF PURE EV

It is hereby informed to all the final year students that, the **PUR Energy Pvt. Ltd.** would like to conduct recruitment drive for all branches of 2022 graduates.

The recruitment would be for the below mentioned roles.

1. EV Production.
2. Battery Production.
3. MIS.
4. Sales & Marketing.

Pay scale:

1. EV Production- 16000-18000/- per month.
2. MIS, Sales & Marketing & Battery Production the payscale depends upon the performance of the candidate in interview.

Note:

1. Candidates can attend interviews for any '2' positions as per their interest.
2. Candidates will receive the offer letter on the same day.

Place of Interview:

Pur Energy Pvt Ltd.
Sangareddy..

Interested candidates are requested to register in the below link by 2PM on 19th May 2022 (the same link is for four roles; the candidate has to register for individual role).

Registration Link: <http://tnp.rgukt.ac.in/login.php>

Sd/-

T & P Office

Job Description: MIS Associate

Position Summary

The MIS associate will be responsible to provide support to founders and back up the coordination of the organisation, ensuring proper implementation of protocols and systems for the management's successful coordination as a team. The position is responsible to provide comprehensive support services to the CEO and MD that ensures a professional, responsive and effective experience with the organization as a whole.

Responsibilities

- Implementing standard sheets/formats for the data integration among accounts, finance, production, logistics and service teams.
- Preparing monthly MIS and Finance sheets as per the formats and coordination with the founders.
- Analysis of after sale service data logs and coordination with the dealer, client and service team.
- Monitoring of KPIs of digital marketing and optimising the budget for various social media channels.
- Extensive Data Management with bare minimum data requirement and optimum information output. (Inventory, Production, Sales, Marketing, Customers, Logistics, Finances, Digital Marketing etc.)
- Extensive support to the sales, marketing and service teams in terms of keeping all documents available on cloud
- Produce high quality documentation, reports and presentation to the founders'
- Back-up Accounts and Financial data, and maintain confidentiality

General

- Provide systematic and dependable follow up, as well as a high level of organization and preparedness.
- Be updated with the market, policy environment, customers and competitors to provide useful insights and support strategizing.
- Be an observant and good listener to extract and interpret information rightfully
- Be self-motivated, punctual, strategic, positive and energetic.

Skills

- Proficient skills in software like Excel and Tally ERP
- Data representation and analytical skills: critically evaluate the information gathered from multiple sources, decompose high-level information into details, abstract up from low-level information to a more general understanding (informative graphs and info-grams).
- Proficient skills in using MS Word and MS PowerPoint.

- Good communication skills to articulate both verbally as well as in written form.
- **Time and task managements with the ability to work under pressure and deliver under stipulated time.**

Performance Measures

- Ability to work as a team member with a spirit of cooperation and as a relationship builder.
- Timely submission of monthly MIS sheets with the investor representatives and implementing their feedback



Job Description

We, PuR Energy Pvt. Ltd., a company manufacturing Electric Vehicles & Lithium Battery Packs under the brand name PURE EV at our Factory based in Sangareddy, Telangana. We are looking for passionate & enthusiastic professionals for Sales Executive positions.

Job Description: Battery Production

Responsibilities:

- Day to day coordination with the production team in identifying the deviations from predefined production output benchmarks.
- Continuous learning and dissemination of technical information to production team members for improving processes.
- Submit daily reports of the test results of the QAQC equipment.
- Submit high quality weekly analysis reports on the overall observations.
- Monitor implementation of quality improvements measures.

Job Description: EV Production

Responsibilities:

- You should undergo the on hands training at assembly line and in battery production for all products we manufacture.
- With your compilation of training you will be visiting the service visits / service calls for dealers and clients to assist the vehicle issues.
- We will allocate the area wise dealers which you have to involve in service, spare parts, dealer service manpower training and address the technical issues working on dealer KPI.
- Field on job Trainings to dealer technicians on your field visits and collecting the Dealer wise Free paid service data monitoring in excel sheet State wise.

Qualifications

- Only B. Tech./B.E. Freshers.
- Mechanical & EEE preferred.
- Basic knowledge of Excel.

Industry

- Automotive

Employment Type

- Full-time.



JOB DESCRIPTION FOR SALES EXECUTIVE

We, PuR Energy Pvt. Ltd., a company manufacturing Electric Vehicles & Lithium Battery Packs under the brand name PURE EV at our Factory based in Sangareddy, Telangana. We are looking for passionate & enthusiastic professionals for Sales Executive positions.

Post: Sales Executive

Initial Three (3) months training shall be conducted at Factory located at Sangareddy (Telangana).

Responsibilities

- Comfortable and willing to work in a challenging atmosphere with a rapidly growing business.
- Capable to deliver under stringent timelines and as per high level of management expectations.
- Highly motivated individual willing to strongly contribute to company growth.
- Achieve monthly sales targets through channel partners.
- Willingness to travel extensively.
- Achieve Sales targets through channel partners in the assigned region.
- Achieve volumes and targeted market share in the assigned region.
- Initiate marketing programs/BTL activities from time to time in the assigned region and monitor customer service to achieve sales objectives and customer satisfaction.
- Update market developments periodically to facilitate proactive steps to combat competition.
- Timely Training to Dealers and dealer staff on Sales process, Product & CRM related activities.
- Reporting on Dealer performance, market Shares, Market information, sales forecast, Competitor performance, RTO analysis, Application matrix, Financier matrix and team Productivity.
- Closely working with marketing teams for sales and marketing campaigns across dealerships.

Qualifications

- Only B. Tech./B.E. Freshers
- Strong written and verbal communication skills.
- Basic knowledge of Excel.
- Strong Mail Communication Skills.
- Ability to travel across India.

Industry

- Automotive

Employment Type

Full-time