

## Rajiv Gandhi University of Knowledge Technologies

(A.P. Govt. Act 18 of 2008 & Telangana Govt. Adaptation G.O. Ms No.29 Dt.17.12.2014) Basar (Village & Mandal), Nirmal District, Telangana State – 504107, India.

**Training & Placement Office** 

T&P Office/Notice/21-22/218

Date: 12<sup>th</sup> January 2022

## Barclays Supported Life Skills program - RGUKT Basar 2021-22 for current E3 & E4 Students

Greeting from Training & Placement, RGUKT, Basar...!

It is hereby informed to the current E3 & E4 students that the **Barclays has come forward again to extend the Life Skills program to our university this year too**.

The details are as follows:

"Lifeskills" Program, supported by Barclays aims at improving the employability skills of the youth. This initiative is supported by Barclays. Under this program, students will be trained by Corporate Trainers to enhance their Life skills which would help them significantly to increase their chance of succeeding in a job interview. This program is being launched with limited no of colleges in India.

We are looking forward to partner with your institute and plan to run the below initiatives:

- 24 hrs. classroom training on Interview Skills (Details mentioned below). Due to Pandemic this is divided into two parts – 18 hours virtual and 6 hours classroom training. 18 hours of virtual training will be delivered by a Corporate Trainer using Zoom/Webex as a platform – training will be conducted 2 hours per day for 9 days. 6 hours of face to face training will be done as per the Pandemic situation.
- 2. Industry visit of students to various organizations.
- 3. Post Placement Mentoring and Career Counselling support to placed students for one year.

In Life Skills training, we will be covering the below topics:

- 1. Organisational Structure
- 2. Public Speaking
- 3. Presentation Skills
- 4. E-mail Etiquette
- 5. Grooming
- 6. Group Discussion
- 7. Personal Interview
- 8. Assessment will be conducted on Group Discussion and Personal Interview

Interested students are required to register for the training program in the below link by 2PM of 14<sup>th</sup> January 2022.

Registration Link: <u>https://forms.gle/w46fnCtCG1a6wja49</u>

Sd/-

T & P Office