



## Registration for Vorchow Biotech Recruitment Drive

Dear Students,

We are delighted to announce the commencement of 3frames Campus Recruitment Drive to recruit fresh Graduates from the following disciplines:

### **Eligible:**

- ECE, EEE & ME
- CGPA – 6& above

### **Job Profile on offer:**

- ✓ Designation: Trainee / Jr. Executive
- ✓ Place of Posting: **Hyderabad**

### **Job Description:**

Responsibilities:

To follow SOP's in the facility of work and carry out the following activities as per the SOP's.

1. Should be interested to work in Pharma Industry (Injectables).
2. Maintaining GMP & QMS documentation for mechanical maintenance – URS/FAT/SAT
3. To ensure effective implementation of Preventive Maintenance Schedule.
4. Identify the areas for improvements to reduce the Break down time of Process equipment.
5. Trouble Shooting & Break Down activities of Injectable Machine.
6. Consult with Manufacturer for remedial action of machine related issues.
7. Operation & Maintenance of 3.5KL/Hr. capacity RO water system.
8. Workout the energy conservation, Execution, Monitoring

### **Authorities:**

9. Accountable for all assigned activities
10. Raw Material testing, Record Updating SOP Preparation

### **Deputation(In absence of you):**

Jr. Executive -QC

### **Deputation (In absence of your team member):**

Asst Manager/Dy Manager-QC

### **Salary Details:**

- Cost to Company (Rs. In lakhs per annum) : 2.5 lac to 3 lac
- Bond or Service Contract : Yes (2 Years of Service agreement)
- Training / Probationary period (if any) : 1 year
- Stipend (INR/month) 8,000.00
- Internship: 6 months

### **Selection Stages:**

- Written test (Basic questions on arithmetic and reasoning)

- Technical Interview
- Personal Interview

**How to Apply:**

If meet the eligibility criteria and interested about this opportunity, please apply through the link: [Apply Here](#) by **January 3, 2025, 9:00AM.**

**Sd/-**

**T & P Office**

|   |                        |                     |                             |
|---|------------------------|---------------------|-----------------------------|
| <b>Name of the Employee</b>   |                        | <b>Designation</b>  | Trainee / Jr. Executive     |
| <b>Highest Qualification</b>  | B. Tech/Diploma (Mech) | <b>Department</b>   | Engineering                 |
| <b>Experience</b>   |                        | <b>Reporting to</b> | Asst Manager/Dy Manager -QC |
| <b>Date of Joining / Revision</b>   |                        |                     |                             |
| <b>Responsibilities:</b><br>To follow SOP's in the facility of work and carry out the following activities as per the SOP's. <ol style="list-style-type: none"> <li>11. Should be interested to work in Pharma Industry (Injectables).</li> <li>12. Maintaining GMP &amp; QMS documentation for mechanical maintenance – URS/FAT/SAT</li> <li>13. To ensure effective implementation of Preventive Maintenance Schedule.</li> <li>14. Identify the areas for improvements to reduce the Break down time of Process equipment.</li> <li>15. Trouble Shooting &amp; Break Down activities of Injectable Machine.</li> <li>16. Consult with Manufacturer for remedial action of machine related issues.</li> <li>17. Operation &amp; Maintenance of 3.5KL/Hr. capacity RO water system.</li> <li>18. Workout the energy conservation, Execution, Monitoring</li> </ol> |                        |                     |                             |
| <b><u>Authorities:</u></b> <ol style="list-style-type: none"> <li>1. Accountable for all assigned activities</li> </ol>   |                        |                     |                             |
| <b><u>Accountable for:</u></b><br>Raw Material testing, Record Updating SOP Preparation   |                        |                     |                             |
| <b><u>Deputation(In absence of you):</u></b><br>Jr. Executive -QC   |                        |                     |                             |
| <b><u>Deputation (In absence of your team member):</u></b><br>Asst Manager/Dy Manager-QC  |                        |                     |                             |

**Employee Sign and Date  
& Date**

**Department Head Sign**

**Hr Sign & Date**