



# **Rajiv Gandhi University of Knowledge Technologies**

(Telangana Government Act 8 of 2016)

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**RGUKT/Acad/2025/Circular**

**Date: 07-10-2025**

## **CIRCULAR**

### **Sub: Attendance Requirements and Eligibility for End Semester Examinations (ESE) for AY 2025–26 (Semester I – E2 to E4 Students)**

This is to inform all E2 to E4 Semester I students of the Academic Year 2025–26 that the following Academic Rules and Regulations, originally implemented from AY 2016–17, remain in full force and will be strictly enforced with respect to attendance criteria for permitting students to appear in the End Semester Examinations (ESE) — both Theory and Laboratory courses — scheduled for the current academic year.

#### **Academic Rules and Regulations**

1. Candidates admitted to a particular program of study are required to pursue a “Regular Program of study” before they are permitted to appear for the University Examination.
2. “A regular program of study” means putting in **attendance of not less than 75%**.
3. In special cases and for valid medical reason, the Vice-Chancellor may on the specific recommendation of the Director / Head of the Department, **condone the deficiency in attendance to the extent of 10% on medical grounds subject to submission of medical certificate and payment of condonation fee.**
4. The fees for condonation of attendance on medical grounds shall be Rs. 500/- payable through Demand Draft drawn/Bank challan paid in favour of the Director, RGUKT-Basar.
5. In case of the **candidates who failed to put in the required attendance** in a program of study, **he/she shall be detained in the same class and will not be permitted to appear for the University Examination.** Such candidates shall have to seek readmission into the same class during the subsequent year in order to appear for the examination after fulfilling the attendance requirements, and on payment of requisite fee as applicable.

6. In case of candidates admitted to the first year of B.Tech program after PUC, who do not have the minimum 40% attendance will lose their admission from the concerned B.Tech program and he/she has to leave the university with the PUC certificates.

7. The attendance statistics of students who have less than 75% attendance as on 26th September 2025 are presented in Table 1.

8. All such students are strongly advised to be regular in attending classes henceforth and to ensure they maintain the required attendance in order to be eligible for appearing in the End Semester Examinations.

9. Students are reminded that attendance is a critical academic requirement and no exemptions shall be granted except as per the rules mentioned above. Strict adherence to these regulations is expected from all students.

**Table: 01 – Number of Students Having Attendance Below 75% as on 26.09.2025**

<b>Branch</b>	<b>E2_Sem1</b>	<b>E3_Sem1</b>	<b>E4_Sem1</b>	<b>Grand Total</b>
CE	48	24	128	200
CHE	24	8	25	57
CSE	21	22	143	186
ECE	32	33	128	193
EEE	31	24	101	156
ME	62	52	108	222
MME	32	8	27	67
<b>Grand Total</b>	<b>250</b>	<b>171</b>	<b>660</b>	<b>1081</b>

**Sd/-**

**Associate Dean Engineering**

**Copy to:**

1. The PS to Vice – Chancellor
2. The PS to Director
3. Administrative Officer
3. All the HoDs / Deans
4. All the Notice Boards/University Hub