



# RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

(Established under Act 18 of 2008)

Nirmal, Telangana State - 504107

RGUKT/CWO /Out Pass Issue Notice/09/2025

Date:23 .09.2025

## NOTICE

**Sub:** Dussehra Vacation 2025 - Out pass Issue Guidelines - P1 to E 4 Students- Reg.

**Ref:** RGUKT – Academic Section – Declaration of Holidays on account of Dusshera Festival dated on 23.09.2025.

This is to inform all the students that the University has declared Dussehra Vacation 2025 from 29.09.2025 to 04.10.2025. In this connection, the out passes will be issued as per the following schedule.

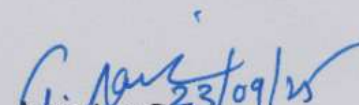
S.no	Year	Out pass Issue Mode	Approved/Issued By	Date & Time
1	PUC-1, PUC-2 & E-1	Offline	Hostel Supervisors/Caretakers at SAC-Yoga Hall	26.09.2025 - 8 AM to 6 PM
2	E2, E3 & E-4	Online	Hostel Supervisors/Caretakers	Date on Completion of MT-1 Exams.

### General Instructions:

1. Out passes for PUC-1, PUC-2 & E-1 students will be issued only in the presence of their parents. No Guardian out passes will be issued.
2. The out pass slip must be carried with you and shown at the main gate before exit and re-entry into the Campus.
3. PUC-1 students allotted to Saraswathi Girls Hostel (SGH) are requested to lock their trunk boxes/luggage bags for the safety of belongings.
4. Out passes will be issued at the **Outpost** to the students whose parents come **after 6 PM on 26.09.2025**
5. New Parent ID Cards will **not** be issued at the time of leaving the campus, and no stamps will be applied on the photos of existing Parent ID Cards.
6. E-2, E-3 & E-4 students must raise the online out pass request at least **48 hours before** the date of leaving the campus. Students are requested to log out the HUB after submitting the request.

7. Students whose IDs are on the Block List must approach the Outpost **at least 48 hours before** the date of leaving the campus.
8. Do **not** leave any valuable items in your hostel room. The University will not be responsible for the loss of any personal belongings.
9. For any Grievances regarding your journey/Out pass Issue/Parent ID Card/Student ID Card, please approach to the Hostel Office on or before 26.09.2025.
10. Students are requested to close windows and switch off all tube lights and fans before locking their allotted hostel rooms.

  
Chief Warden

  
Associate Dean,  
Student Welfare

**Copy to:**

1. The PS to Vice-Chancellor
2. The PS to Director
3. The O/o OSD
4. The Associate Deans
5. The Chief Security Officer
6. The PRO
7. Electrical & Civil works department
8. All the Notice Boards and University HUB.