



Date:05.01.2022

Instructions

It is informed to all the students to read the following instructions carefully.

1. Out pass will be issued to all the students from 07.01.2022 afternoon onwards.
2. All the students (P1,P2,E2,E3&E4) should give outpass request letter in printed format on A4 sheet paper only accepted.
3. Fill the outpass fields properly before approaching outpass issuing counter/staff member.
4. For PUC-1 & E2 students out passes will be issued at YOGA HALL (for Girls) and SAC Auditorium (for Boys) .
5. PUC-2,E3 & E4 students can collect out passes from your respective allotted class room . The allotted staff list will intimate through hub.
6. It is mandatory for P-1 & P-2 students accompany by their parents/guardian.
7. Guardian must belong to same mandal or same village.
8. The Guardian who accompany by the students should enclose the following ID proofs with outpass letter.
 - (a) Aadhar card
 - (b) Parent id card
 - (c) Guardian Form
9. **University is not responsible for your valuable things (Laptop, Certificates, documents etc.) which are kept in the Hostels. The Chief warden office suggests you to take away the valuable things along with you.**
10. Students are required to switch-off fans & lights and lock the allotted hostel rooms while leaving the Campus.
11. All the dining halls will be closed on 07.01.2022 by 8:30 PM.
12. While leaving the Campus, students should follow the Covid-19 guidelines at main gate and outpass issuing counters.

Sd/-

CHIEF WARDEN