



NOTICE

It is hereby informed to all the students that following instructions have to be followed while issuing outpass for **Pongal vacation**.

1. All the students (P-1 to E-4) can raise online out pass request for **Pongal** vacation from 06-01-2020. Fill the fields as follows.
 - i) Date of leaving : 11-01-2020
 - ii) Date of return : 19-01-2020
 - iii) Reason : Pongal vacation
2. Online Outpass will be accepted in the presence of parents for PUC students only. All the Engineering students can leave the campus by showing the accepted online request at main gate.
3. All the students should enter their details as mentioned in the exit register book before leaving the campus at main gate.
4. It is mandatory for PUC-I & PUC-II students to accompany by their parents while leaving out from the Campus.
5. Out passes will be issued to **PUC-I & PUC-II (Boys)** students at **Old Academic block (Omega-6)**.
6. Out passes will be issued to **PUC-I & PUC-II (Girls)** students at **Chief Warden Office (AB-III)**.
7. Students are requested to update your parent mobile number on or before 08-01-2019 at Omega-6 (Old Academic Block).
8. If you have any problem with “Parent ID card”, will be solved before 08-01-2020 at Omega-6 (Old Academic Block).
9. University is not responsible for your valuable things which are kept in the hostels. Kindly take along with you while going home.
10. No PUC student is allowed into the premises of old Academic block/ AB-III without their parents.
11. All the dining halls will be closed on 11/01/2020 by 8:30 PM and will reopen on 19/01/2020 afternoon onwards.

- 12.Engineering students who are having train reservation on 9th or 10th January 2020 can leave the Campus by showing their conformation ticket before the permitted date.
- 13.If you have any problem regarding online outpass request, feel free to contact chief warden office.

Sd/-

CHIEF WARDEN