



RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

(Established under Act 18 of 2008)

Nirmal, Telangana State - 504107

RGUKT/CWO /Out Pass Issue Notice/2026/April/03

Date:25 .04.2026

NOTICE

Sub: RGUKT- Chief Warden Office - Outpass Issuing Guidelines to PUC-1, E-1 & E-2 Students for Summer Vacation 2026 -Reg.

In view of the upcoming summer vacation 2026, all PUC-1, E-1 & E-2 students are hereby requested to carefully read and follow the outpass issuing guidelines mentioned below:

S.no	Year	Outpass Issue Mode	Approved/Issued By	Time & Venue
1	PUC-1,	Offline	Hostel Supervisors/Caretakers	9 AM to 6 PM @ SAC-Yoga Hall on 29.04.2026
2	E-1 & E-2	Offline	Caretakers for Girls	SAC-Yoga Hall
			Hostel Supervisors for Boys	Respective Hostels

Guidelines:

1. Outpasses for PUC-1 students will be issued only in the presence of their parents. **No Guardian out passes will be issued.**
2. Students are required to submit a **printed copy** of the outpass request letter at the Outpass Issuing Center.
3. No outpass will be issued to any students (P1 & E-1) accompanied by a senior student.
4. Students are requested to close windows and switch off all tube lights and fans before locking their allotted hostel rooms.
5. As per hostel office records, if any **unallotted room is found locked**, it will be opened by the authorities. The University is not responsible for any loss of valuable belongings found in such rooms.
6. New Parent ID Cards will **not** be issued at the time of leaving the campus, and no stamps will be applied on the photos of existing Parent ID Cards.

7. Students are advised not to leave any valuable items in their hostel rooms. The University is not responsible for your belongings left in room
8. The out pass slip must be carried with you and shown at the main gate before exit and re-entry into the Campus.
9. Students should reach the main gate at least 2 hours before their Train/Bus departure time.
10. For any issues or queries, students may contact the Chief Warden Office during office hours (10:00 AM to 5:00 PM).

Sd/-

Chief Warden

Sd/-

Associate Dean,
Student Welfare

Copy to:

1. The PS to Vice-Chancellor
2. The PS to Administrative Officer
3. The Associate Deans
4. The Student Welfare Officer
5. The Electrical & Civil works department
6. All the Notice Boards and University HUB