



# RAJIV GANDHI UNIVERSITY OF KNOWLEDGE TECHNOLOGIES

(Act 18 of 2008)

RGUKT, Basar

Nirmal District, Telangana – 504107.

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Date: 18-03-2021

## INSTRUCTIONS

1. All the students should follow the **Covid-19** Guidelines.(wear the mask, maintain physical distance, sanitize the hands frequently).
2. **Out pass will not be issued to any student** (Except in any emergency).
3. All the students should stay in allotted room only. The hostellers should not change room on their own. Change of rooms will be permitted only, after chief warden office approval.
4. All the students are expected to be in the hostel before 9:00 p.m. (10.15 p.m. if study hours conducted).
5. Rooms once allotted to the students for an academic year will not be changed except on special grounds.
6. The resident of a room is responsible for any damage to the property in the room during his / her occupancy of that room and will be required to make good the damage, if any. He/she is required to fill in the inventory of the furniture and other items available and hand over the furniture & other materials in good condition when he/she changes/vacates the room/hostel.
7. In case of damage to or loss of hostel property the cost will be recovered from the students responsible for such damage or loss, if identified, or from all the students of the hostel, as decided by the Warden/chief warden office.

8. The resident shall not move any furniture from its proper allotted place and also not damage them in anyway. If there are any additional items other than the arranged in the allotted room shall hand over them to the Warden, failing which he/she will be charged a penal rent as decided by the Warden/ chief warden office.
9. The resident shall not remove any fittings from any other room and get them fitted in his/her room.
10. Smoking and consumption of alcoholic drinks and / or narcotic drugs in the hostel premises is strictly prohibited. Students shall not enter the hostel premises in intoxicated state and should not possess such materials. Severe action will be taken if any resident is found to violate this, resulting in expulsion from hostels and rustication from the Institute. Depending on the case, the management reserves the right to take direct disciplinary action, amounting to even expulsion at short notice from the hostel.
11. The rooms, common areas and surroundings should be kept clean and hygienic. Notices shall not be pasted on walls and walls shall not be scribbled on.
- 12. Students should not wear sleeveless dress/shorts while coming to mess.**
13. All the students of hostel should take their food in the allotted mess only.
14. The identity card is to be produced at the dining hall ,at the time of breakfast, lunch, tea and dinner
15. Students are not allowed to use the hostel terrace.
16. Students are not allowed to play in the rooms/corridors, except the board games like chess, carom etc

17. Students are not allowed to celebrate any parties (like birthday) inside the hostel.
18. Every student should be responsible to keep his/her belongings (wallet, laptop, phone etc.) safe. Rooms must be locked while leaving. University is not responsible for your valuable things.
19. In the view of Covid-19 pandemic, playing indoor/outdoor games strictly prohibited.
20. In view of covid-19 pandemic, parent/Guardian is not allowed into the campus.
- 21. Consent form and latest antigen test report of covid-19 should submit which is latest by 2 days as on date of reporting to the campus. The students have to submit the photo copy of the report at the main gate of the campus. If any student fails to submit report and consent form, the student will not be allowed into the campus.**
22. Any student who is found to be indulging in undesirable activities such as physical assault, damage to property, violating the rules and regulations for hostel residents --etc., will be liable to the following punishments:
  - a. He / she will be expelled from the hostel.**
  - b. A record of his / her misconduct will be made in the personal file.**
  - c. The cost of damage will be fully recovered from him / her together with penalty.**
  - d. He / she will also be fined commensurate with the offence committed.**
  - e) The privilege of appearing for campus interviews will be denied, when he/she reaches the final year.**
  - f) No recommendations will be given to him / her for studies abroad.**

*Help us to keep our campus clean and Green.*