



# Rajiv Gandhi University of Knowledge Technologies

(A.P. Govt. Act 18 of 2008 & Telangana Govt. Adaptation G.O. MS No.29 Dt.17.12.2014)

Basar (Village & Mandal), Nirmal District, Telangana State – 504107, India.

RGUKT/Acad/Atten/2024/NB-Hub

Date: 03-10-2024

## **CIRCULAR**

(For E1 to E4-Sem1 Students)

It is to inform the **AY24-25 E1 to E4 Sem1** students regarding the Academic Rules and Regulations that are in force from AY2016-17 pertaining to the attendance criteria for permitting to the End Semester Examinations (ESE), both labs and theory that have been scheduled for the AY24-25.

### **Academic Rules and Regulations**

1. Candidates admitted to a particular program of study are required to pursue a “Regular Program of study” before they are permitted to appear for the University Examination.
2. “A regular program of study” means putting in **attendance of not less than 75%**.
3. In special cases and for valid medical reason, the Vice–Chancellor may on the specific recommendation of the Director / Head of the Department, **condone the deficiency in attendance to the extent of 10% on medical grounds subject to submission of medical certificate and payment of condonation fee.**
4. The fees for condonation of attendance on medical grounds shall be Rs. 500/- payable through Demand Draft drawn/Bank challan paid in favor of the Director, RGUKT-Basar.
5. In case of the **candidates who failed to put in the required attendance** in a program of study, **he/she shall be detained in the same class and will not be permitted to appear for the University Examination.** Such candidates shall have to seek readmission into the same class during the subsequent year in order to appear for the examination after fulfilling the attendance requirements, and on payment of requisite fee as applicable.
6. **In case of candidates admitted to the first year of B.Tech program after PUC, who do not have the minimum 40% attendance will lose their admission from the concerned B.Tech program and he/she has to leave the university with the PUC certificates.**

The student’s attendance statistics (below 75% attendance) as on 26.09.2024 are hereby presented in Table 1. Therefore, all the students are hereby advised to be regular to the classes and maintain proper attendances.

**Table: 01 – Number of Students Having Attendance Below 75% as on 26.09.2024**

<b>Branch</b>	<b>E1_Sem I</b>	<b>E2_Sem I</b>	<b>E3_Sem I</b>	<b>E4_Sem-I</b>	<b>Total</b>
CE	28	63	109	44	<b>244</b>
CHE	7	23	40	48	<b>118</b>
CSE	11	35	73	53	<b>172</b>
ECE	12	39	112	110	<b>273</b>
EEE	18	30	58	69	<b>175</b>
ME	36	94	84	115	<b>329</b>
MME	19	25	48	12	<b>104</b>
<b>Total</b>	<b>131</b>	<b>309</b>	<b>524</b>	<b>451</b>	<b>1415</b>

**-sd/-**

**Associate Dean Engineering**

**Copy to:**

1. The PS to Vice – Chancellor
2. The PS to Director
3. All the HoDs / Deans
4. The Controller / Additional Controllers of Examinations
5. The Chief Warden Boys / Girls
6. The Chief Security Officer
7. The Software Development Cell (SDC)
8. The Finance / Scholarship Section
9. All the Notice Boards/University Hub