

**Rajiv Gandhi University of Knowledge Technologies - Basar**

(A.P. Govt. Act 18 of 2008 & Telangana Govt. Adaptation G.O.Ms No.29 Dt.17.12.2014)

Village& Mandal Basar, Nirmal District, Telangana.

Tentative Schedule of “A one day National Training & Workshop on KOHA held on 04-03-2023 from 10:00A.M to 4:00P.M.

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| **Time** | **List of activities** |
| 10:00AM -10:05AM | Registration & Gathering |
| 10:05 AM –10.15 AM | Inaugural session : Welcome and lamp lightening |
| 10:15 AM –10:25 AM | Address by Dr.K.Aruna Jyothi, Assistant Librarian, Full Additional In -charge & Organiser for KOHA Workshop, RGUKT- Basar. |
| 10:25 AM-10:30 AM | Address by Director, RGUKT-Basar |
| 10:30 AM-12.30 PM | Session :1-Introduction  KOHA Dashboard, Modules, Marc 21 Introduction.  By Resource person Sri.S.Kishore, Head IT & Director,  SK MATRIX SOLUTIONS. |
| 12:30 PM - 2:00 PM | Lunch Break |
| 2:00 PM - 3:15 PM | Session -2:  KOHA acquisitions, Cataloguing, Circulation, Patrons Management, Import Export Features, Backup/Restore.  By Resource person Sri.S.Kishore, Head IT & Director, SK MATRIX SOLUTIONS |
| 3:15 PM -3:30PM | Session -3 : Question & Answers |
| 3:30 PM– 3:45PM | Certificate Distribution by Hon’b Vice Chancellor and Director, RGUKT-Basar. |
| 3:45 PM – 3:55 PM | Valedictory |
| 3:55 PM – 4:00PM | Vote of Thanks: By G.Ranjith, Assistant Professor, Faculty In-Charge for Library, Coordinator. |