



Rajiv Gandhi University of Knowledge Technologies

(Telangana Government Act 8 of 2016)

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RGUKT/Acad/Re-admission/AY23-24/Sem-II/01

Date: 12/02/2024

CIRCULAR

(For E1 and E2)

Subject: Academic Section – Students' Manual Registration for Re-admission into Semester – II of E1 and E2 for the Academic Year 2023 – 24 – Requisition – reg.

It is to inform all the students who wish to seek re-admission into Semester – II of E1 and E2 for the Academic Year 2023 – 24 that, as per the Academic Rules and Regulations, they shall submit an application with all valid supporting documents of the ground on which they are seeking re-admission at the Academic Section, Administrative Building, RGUKT – Basar by 20/02/2024 during all working days from 10:00 AM to 05:00 PM.

The students who are failed to produce the valid documents will not be considered for re-admission.

[Handwritten signature]
12/02/24

Associate Dean Engineering

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**ASSOCIATE DEAN
ENGINEERING**

RGUKT-BASAR,

Nirmal Dist, Telangana-504107.

Copy to:

1. The PS to Vice-Chancellor
2. The PS to Director
3. All the Associate Deans
4. All the HoDs for information
5. The Webmaster for displaying on University Website
6. All Notice Boards/University Hub

V. REGULATIONS FOR GRANTING WITHDRAWAL ON MEDICAL GROUNDS AND TAKING RE-ADMISSION

1. A student may be permitted to withdraw temporarily for a period of one semester or more from the university on the grounds of prolonged illness or acute problem in the family which compelled him/her to stay at home, provided:
 - a) He/she applies to the University within 15 days of the commencement of the semester or from the date he/she last attended his/her classes whichever is later, stating fully the reasons for such withdrawal together with supporting documents and endorsement of the father/guardian.
 - b) Permission is granted if the Institute is satisfied that, inclusive of the period of withdrawal, the student is likely to complete his requirements for the degree within the time limits as mentioned in the point no(4) of DURATION AND PROGRAM OF STUDY.
 - c) The student should submit an undertaking letter duly signed by the student and parent/guardian indicating that absence was not taken for undergoing any coaching for any entrance test or joining elsewhere, with the approval of the Dean (Academics).
 - d) A student who is granted medical withdrawal shall go for re-admission into the same semester along with the subsequent year students.
2. A student will be granted only one such temporary withdrawal during his/her tenure as a student of the University.
3. Students who are readmitted on medical grounds or other extraordinary ground will have to pay their mess fee for the period of days present for the semester during which the student has discontinued, besides the regular fee payable for the year in the discontinued semester or long absence on medical grounds.
4. The long absence cases on medical grounds should be recommended by a medical board under the chairmanship of the Dean (academics).
5. Students shall seek prior permission for granting withdrawal on medical grounds and taking readmission in the same semester from which discontinued along with subsequent year students.