



RGUIIT-Basar/Placement/Notice Board/333/2018-19

Date: 04.04.2019

JOB DESCRIPTION OF OMICS INTERNATIONAL

Eligibility Criteria:

| | |
|------------------------|--|
| Branches | CHEM & MME |
| CGPA | 6.0 |
| CTC | During the first 3 months we will be pay consolidated Stipend Payment of Rs.13500/- after 3 months of CT joining based on their performance can be taken on roles |
| JOB DESIGNATION | Program Coordinator |
| Location | Hyderabad |
| Training | Yes |

REGISTRATION STARTS FROM: 04th April 2019

LAST DATE FOR REGISTRATION: 05th April 2019

Job Duties:

- Coordinates program related events such as workshops, symposia, national and international Scientific Events etc
- Designing scientific sessions for the conference. Invite professors, Assistant, Associate from

Universities

- Directors, Managers and Executive from Reputed companies throughout the world be a main point of contact for Program chairs, session chairs, scientific committee and invited speakers

- Conference content/for all conference related communications, Content Marketing or Content

Manager

- Forming organizing committee and scientific squad with top quality scientists on the research

- More intellectual in using scientific knowledge and footing on current scientific inventions

- Adopt/attain information on new finding in the all related research fields regularly

- To make event successful by providing fruitful information to the scientific community

- Plan and execute all web, SEO/SEM, marketing database, email, social media and display

advertising Campaigns

Job Requirements:

- Research ideas and facts pertinent to the type of content/topic assigned

- Excellent communication and listening skills

- The ability to handle complex information clearly and simply

- Good sales and negotiation skills

- Plenty of drive, initiative and motivation

- An honest and trustworthy manner

- Attention to detail, the ability to analyze and research information

- Develop ideas derived from online/offline research and organize the same on paper or computer

- applications

- Highly creative with in identifying target inform and motivate

- Knowledge in optimizing landing pages

- Strong analytical skills and data-driven thinking

- Up-to-date with the latest trends and best practices in online marketing and measurement

Sd/-
Placement Office