



**CIRCULAR**

**Subject: Academic Section – Academic Rules and Regulations (w.e.f. AY16-17) – Rule XIV: Rules Regarding Conduct and Discipline – Information communicated – Reg.**

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It is observed that students are roaming in the non-academic areas during the academic / instructional hours. We are aware of the fact that spreading of COVID-19 is still persistent.

Keeping all these in view, the following rule, Rule XIV, of Academic Rules and Regulations is being notified to the students.

**XIV. RULES REGARDING CONDUCT AND DISCIPLINE**

1. *Students shall show due diligence to the teachers of the University, the Wardens of the Halls of Residence, the Sports Officers and the Officers of the National Cadet Corps; proper courtesy and consideration should be extended to the employees of the University and the Wardens of the hostels. They shall also pay due attention and courtesy to visitors.*
2. *Students are required to develop a friendly relationship with fellow students. In particular, they are expected to show kindness and consideration to the new students admitted to the University every year. Acts of ragging will be considered as gross indiscipline and will be severely dealt with.*
3. *The following acts of omission and/or commission shall constitute gross violation of the code of conduct and are liable to invoke disciplinary measures:*
  - i. *Ragging.*
  - ii. *Furnishing false statement of any kind while filling the official forms or applications for award of scholarship etc.*
  - iii. *Mutilation or unauthorized possession of library books.*
  - iv. *Misuse of Internet/e-mail facilities or tampering/ hacking with servers anywhere in the places of residence/departments etc.*
  - v. *Adoption of unfair means in the examinations.*
  - vi. *Organizing or participating in any group activity in company with others inside or outside the campus without prior permission of the Director.*
  - vii. *Leaving the campus without intimating the Warden of the hostel and without availing leave.*
  - viii. *Displaying lack of courtesy and decorum; resorting to indecent behaviour anywhere inside or outside the campus.*
  - ix. *Wilfully damaging or stealthily removing any property/belongings of the University, hostel or fellow students.*

- x. Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs. Resorting to bad habits as smoking etc.
- xi. Creating/spreading unrest, resorting to noisy and unseemly behaviour, disturbing the studies of fellow students and disrupting the academic climate of the campus.
- xii. Inviting public personalities without the permission of the competent authority.

*Commensurate with the gravity of the offence, the punishment may be reprimanded, payment of fine and including expulsion from the Hostel, debarment from appearing for an examination(s), rustication for a specified period or even outright expulsion from the University.*

- 4. For an offence committed (a) in the hostel, (b) in the University or a classroom and (c) elsewhere, the Warden, the Head of the Department and the Director, respectively, shall have the authority to reprimand or impose fine or take any other suitable measure. All cases involving punishment other than reprimand shall be reported to the Chairman of the Standing Disciplinary Committee.
- 5. (a) All major acts of indiscipline, which may have serious repercussion on the general body of students, and/or which may warrant a uniform and more formalized nature of investigation, shall be handled by the Standing Disciplinary Committee appointed by Vice-Chancellor. The Standing Disciplinary Committee consists of the following ex-officio and other members:
  - i. Director / Administrative Officer - Chairman
  - ii. Dean (Academics) - Member
  - iii. Warden of the Hostel of which the student concerned is a boarder - Member
  - iv. A student Representative nominated by the VC - Member
  - v. A student representative nominated by the Director – Member
  - vi. Chief Warden – Member
  - vii. Head of the Department to which the reported student belongs - Member
  - viii. Dean (Student Welfare) - Convener

*In addition, the Chairman may invite any other person(s) to be associated with the proceedings of a particular case, if his/their participation is considered necessary in disposing of the matter.*

- (b) Recommendation of the committee, which will include the suggested punishment in cases of guilt proven, will be forwarded to the Vice-Chancellor for necessary action.
- (c) For all major acts of indiscipline in hostels, necessary action will be taken against the students as per the rules and regulations of the hostels constituted by the University.
- 6. (a) Cases of adoption of unfair means in an examination shall be dealt with by the Committee on Prevention of Examination Malpractices consisting of the following members:
  - i. Director / Administrative Officer - Chairman

- ii. Controller of Examinations - Member
- iii. Head of the Department to which the reported student belongs - Member
- iv. The Invigilator reporting the case - Member
- v. Chief Superintendent (Examinations) - Member
- vi. Dean (Academics) – Convener

In addition, the Chairman may invite any other person(s) to be associated with the proceedings of a particular case, if his/their participation is considered necessary in disposing of the matter.

- (b) Recommendation of the committee, which include punishment recommended in cases of guilt proven, will be forwarded to the Vice-Chancellor for necessary action.

Therefore, it is strongly advised to the students to adhere to the above rules on conduct and discipline so as not to attract any indisciplinary action which may reflect in their personal records due to which their career may be affected.

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22/03/2021  
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**Copy for information to:**

1. The PS to Vice – Chancellor
2. The Administrative Officer
3. The Deans / HoDs
4. The CoE / Addl CoEs
5. The Chief Security Officer
6. The Chief Warden
7. The PRO
8. All the Faculty
9. The Hub/ Website / Notice Boards
10. The File